CONTRA COSTA COLLEGE
CURRICULUM INSTRUCTION COMMITTEE MEETING
MINUTES

Location: AA-216   **Date:** Monday, 2/13/12   **Time:** 2:15 p.m. – 3:30p.m.

Those in attendance were: Jason Berner (Chair), Shondra West (Instruction Office), Kenyetta Tribble (SS), Vern Cromartie (NSAS), Rick Ramos (LAVA), John Diestler (LA), Manu Ampim (NSAS), Terence Elliott (Dean)
Absent: Bonnie Holt (LA), Robert Webster (SS), Manal Ayyed (ASU)
Guests in attendance were: There were no guests in attendance.

B= Bundled	**A** = Approved	**CA** = Conditionally Approved **T** = Tabled
CONSENT ITEMS	**ACTION**	**CONDITIONS/COMMENTS**
Agenda	A	
Minutes of 1/30/12	A	The following sentence was corrected to "The English AA-T degree was tabled at the last meeting for document completion."
New Program:		
English	CA	The proposal was conditionally approved with the following recommended changes: • Page 1 section 3 Program Outcomes second bullet should be changed from "composition" to "literature" • Page 2 ENGL 200B has been inactivated and should be removed. 200A and B are not transferable to CSU as GE electives so the CIC decided to remove them from the list. • Page 3 Add wording "of fulltime faculty in the English department, (list names)" to the first sentence. Typo in 3rd paragraph, 3rd line "Contra Costa College serves "an" urban…" • Page 3 grid and last sentence of paragraph should be removed.

Announcements/Open Discussion:

Assignment & reorganization of the new course proposal administrative question section, page 3 ADJUS had a lot of corrections to be made before the transfer degree was accepted. Kenyetta wanted the CIC to know exactly what is required to approve these degrees, so the "What's Needed to Develop AA-T/AS-T Degrees" were reviewed and explanations of the requirements were added in reference to the 501 form. **CIC Manual and Forms** will be updated when the CurricuNet goes up.

Presentations from Public:

There were no presentations from the public.

Respectively submitted by
Lynette Kral